

Olathe South Falcon Family PTO
Meeting Minutes
April 10, 2017



NOTES in red indicate changes through Tuesday, April 11.

Call to order: The meeting was called to order at approximately 6:37 by Crystal McKibben

Attendees: Crystal McKibben, Vice President Rebecca Gerry, Treasurer
Jackie McGhee-Dinvaut

Meeting Minutes: Minutes were approved from previous month's meeting via email communication.

Treasurer's Report: Current bank balance: \$3,760.56 (split between new bank account at Bank of the Prairie - \$3,000 and US Bank - \$760.50)

We currently have \$50 in Hyvee gift cards and \$120 in Wal-mart gift cards. Making the push for additional gift cards.

Some banking issues with the new bank. Opened the account on March 14, 2017 (moved \$3,000 from US Bank into Bank of the Prairie). Ordered debit cards and checks – however these have not arrived. Also tried to register the new account for on-line checking – and received an error message that our account was not valid. Rebecca went to the bank today to try to straighten this out as Prom, After-Prom, and finals kits are all coming up. Do still have the US Bank account with working debit cards/checks that if need be, can move money back into the account to be able to make purchases.

Update on banking issue 04/11/17 – debit cards and checks were not ordered when we opened the account. Rebecca's debit card is being expedited; Shannon's will arrive later. We will not be charged for the checks they did not order, but they have now been ordered and should arrive in 7-10 business days.

Open Business:

PROM/AFTER-PROM: April 22nd – April 23rd

A request has been made to add a cake walk into the activities for after-prom.

Sign Up Genius –

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*Add the additional request for 20 – 25 cakes (or 12 cupcakes as a substitute for a cake) for the requested cake walk – **this was sent last night and already getting people signing up.**

*Push for additional gift cards as we have not received enough in Falcon Fund donations

*Push for more volunteers for after prom. Are any other groups sending out that additional volunteers are needed? STUCO? Junior sponsors – prom is the junior gift to the seniors so maybe more junior parents should be requested. **A person from cheerleading contacted us and said they would resend our sign-up genius to their parents to try to get more sign ups (very appreciated!)**

*Any other requests for us for the actual dance – water, any food, or just volunteers? **Have we heard from any additional requests for the actual dance?**

Food (After-Prom):

*Haven't heard from Tyson – decision was made to order items from the district/Sam's as we do not have more time to wait to hear back from Tyson

- Fruit; meat/cheese trays; cookie and or cupcake trays; rolls (to make sandwiches) – mustard/mayo packets?

*Get chips and salsa as well as water with gift cards from Sam's – any other items? Pretzels; any other snack items?

*Jawanda is checking with Mrs. Schlicht on paper products and the number of students expected at after-prom so we don't end up with too much food.

Food decisions so far as of 04/11/17 –

District - Tea sandwich trays 30 dozen sandwiches @ \$12.50/dozen = \$375.00;

Sam's – purchase Rice Krispy Treats 100 treats prepackaged for gluten free 25/box = 4 boxes @\$7.49/box = \$30.00;

Cookie Trays 336 cookies = 4 trays (84 per tray) @ \$19.99/tray = \$79.96;

Chips - 20 large bags @ \$3.88 = \$77.60;

Salsa - 2 X-large containers (138 oz) @ \$8.97 = \$17.94;

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Fruit & Cheese trays - (feeds 25) 8 trays @\$22.98/tray = \$183.84

Water – 240 (80 per pack) small water bottles with coolers/cups set up around the area – 3 packs @ \$6.98/pack = \$20.94

Paper products?

All of the above comes to \$785.28 which is higher than we have budgeted – however, we should hopefully be able to cover a lot of this with gift cards and we do have some extra money in the budget to make it easier for all of us as far as set up as we would just have to pick up the items from Sam's – would the district deliver on a Saturday or would we need to get that on Friday as well.

Any ideas as far as storage? Can we use the cooking classes refrigerators if we brought the items from Sam's up that Saturday (the day of the dance)?

FINALS KITS:

Sign Up Genius – to be sent the week of April 17th (Rebecca will send Stacey the sheet to attach)

Deadline – May 5th

Assemble – May 12th (who all is able to attend). Rebecca (and Crystal?) will go shopping May 11th to get items (water; cookies; crackers; animal crackers; fruit snacks; pencil; beef jerky; gum; candy) Target for X-Large paper bags. Do we still have ribbons/tags? **Heard from Sharon Hast that she will provide us with the ribbons as well as 500 tags (and more if needed)**

To be distributed – Week of May 15th (Rebecca to make passes for office – along with sign up sheet for office to check off)

TEACHER APPRECIATION WEEK: MAY 1-5

***Friday, May 5th** – Crystal can take muffins/donuts in the morning. If anyone has time to contact Starbucks to see if they will donate coffee and someone can pick it up and bring to school in the morning – that would be great. Jackie will be out of town but will bring in items from Ulta again for them when she returns.

FUTURE BUSINESS:

None discussed with so few people in attendance

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Motion to adjourn made by Rebecca and seconded by Jackie. Motion carried. Meeting ended at 7:25 PM.

Next meeting: Monday, May 1st at 6:30 in the Falcon's Nest.

Respectfully Submitted,

Rebecca J. Gerry