



2018-2019 Student Handbook

Olathe South High School

1640 E. 151st St., Olathe Kansas 66062

Attendance: (913) 780-7866

Office: (913) 780-7160

Counselors: (913) 780-7874

FAX: (913) 780-7161

www.olathesouth.net

24-hour SRO Hotline: (913) 780-7777

Olathe District Information Line: 913-780-8000

*Sign up for **Olathe Alert** to receive
text messages about school closings
www.olatheschools.org*

Name: _____ **Grade:** _____

Phone: _____ **Cell:** _____

Advisory / Seminar Teacher: _____ **Room #** _____

1st Hour: _____ **Room #** _____

2nd Hour: _____ **Room #** _____

3rd Hour: _____ **Room #** _____

4th Hour: _____ **Room #** _____

5th Hour: _____ **Room #** _____

6th Hour: _____ **Room #** _____

7th Hour: _____ **Room #** _____

Principal

Mr. Clint Albers

Assistant Principals

Mr. Brock Wenciker (*A- Fai*)

Mr. Gabe Mervosh (*Far – Luc*)

Mrs. Elaine Carpenter (*Lug – Rob*)

Mr. Matt Johnson (*Rod – Z*)

Guidance Services

Mrs. Traci Johnston (*A – Di*)

Mr. Chad Hoffman (*Do – J*)

Mrs. Amy Brown (*K – Nd*)

Mrs. Jean Busey (*Ne – Sch*)

Ms. Amy Iwert (*Sci – Z*)

Support Staff

Mrs. Megan Alspaugh (*School Social Worker*)

Mrs. Kathryn Feightner (*School Social Worker*)

Mrs. Jo Paccapannicia (*School Psychologist*)

Mr. Bryan Jeagers (*School Resource Officer*)

Mrs. Becky Ball (*School Nurse*)

Go to the Olathe South website

www.olathesouth.net

for the complete staff directory.



Olathe South High School Bell Schedule

Monday, Tuesday, Friday

48-min. classes with 5-min. passing periods

1st Hour **8:00 – 8:48**
2nd Hour **8:53 – 9:41**
3rd Hour **9:46 – 10:34**
4th Hour **10:39 – 11:29**
(2 minutes for announcements)

Falcon 50:

Lunch A **11:32 – 11:57**
Lunch B **11:57 – 12:22**

5th Hour **12:26 – 1:14**
6th Hour **1:19 – 2:07**
7th Hour **2:12 – 3:00**

Wednesday

88-min. classes with 5-min. passing periods

1st Hour **8:00 – 9:28**
3rd Hour **9:33 – 11:01**
(Announcements)

Falcon 50:

Lunch A **11:05 – 11:30**
Lunch B **11:30 – 11:55**

5th Hour **11:59 – 1:27**
7th Hour **1:32 – 3:00**

Falcon 50 Staff Office Hours by Departments:

- A: Business and Computers, International Languages, Math, Social Sciences, and ½ P.E. (Lunch B)
- B: English, FACS, Industrial Tech., Performing Arts, Science, SPED/Read 180, Visual Arts, and ½ P.E. (Lunch A)

Thursday

*88-min. classes, 25-min. advisory,
45-min. seminar with 5-min. passing periods*

PLC for Staff **7:30-8:10**
2nd Hour **8:15 – 9:43**
Advisory **9:48 – 10:13**
4th Hour **10:18 – 11:46**
(Announcements)

Falcon 50:

Lunch A **11:49 – 12:14**
Lunch B **12:14 – 12:39**

6th Hour **12:42 – 2:10**
Seminar **2:15 – 3:00**

Alma Mater

Olathe South, we honor you
With pride and loyalty.
Fraternity and strength abound
For all the world to see.
Loyal to our colors,
Blue and gold,
Watch our Falcon spirit soar.
Olathe South, we honor you
Today and evermore.

Fight Song

Blue and gold, Olathe Falcons bold,
Fighting for that victory.
Blue and gold, Olathe Falcons bold,
We fight to win, you'll see.
We're the best, we're number one,
And we'll keep you on the run
while cheering
Go, go, go, Olathe South
Fight for victory!

Olathe Public Schools VISION STATEMENT

Students prepared for THEIR future.

Olathe South MISSION STATEMENT

To empower all students for the

STUDENT GUIDING PRINCIPLES

- **Honesty:** Truthfulness to oneself and others in both words and actions
 - I tell the truth.
 - I respect the property of others.
 - I do my own work.
- **Respect:** Treating others as you wish to be treated
 - I am courteous.
 - I try to understand the viewpoints of others.
 - I display gratitude.
- **Responsibility:** Doing what you are supposed to do when it needs to be done, even when no one is watching
 - I choose to make right choices as an individual.
 - I control my own behavior and emotions.
 - I give my best effort in everything I do.
- **Trustworthiness:** Exhibiting dependable behaviors
 - I keep my promises.
 - When I say I will do something, I will do it.
 - You can count on me to make good decisions.

TEACHER GUIDING PRINCIPLES

- **Children First**
- **Respect for All**
- **Teamwork**
- **Excellence and Quality**
- **Commitment to Individual Needs**

PARENT/PATRON GUIDING PRINCIPLES

- **Positive Role Models**
- **Effective Communicators**
- **Respectful of All**
- **Advocates for Education**
- **Actively Involved**

Belief Statements

- All students are life-long learners.
- Education of a child requires the positive participation of students, parents, teachers, staff, and community.
- Learning is directly affected by a positive and safe environment.
- A key to learning is the ability to obtain and appropriately use information.
- Higher-level thinking is a desired outcome of teaching and learning.
- Principles of citizenship and ethical behavior are fundamental to maintaining a democratic society.
- All students should be able to communicate effectively.
- High expectations produce high achievement.

Desired Student Outcomes

All students will be able to . . .

- Communicate effectively.
- Develop proficiency in languages, math, science, the humanities, and technology.
- Acquire, process, and apply information.
- Demonstrate good citizenship and ethical behaviors that are fundamental to maintaining a democratic society.
- Set and meet high standards and goals.
- Recognize life-long learning opportunities.
- Acquire physical and mental health.
- Be self-sufficient learners.
- Apply critical and creative thinking skills.

Graduation Requirements 2019, 2020, 2021	24 Credits
English	4 credits
Applied Comm./International Language	1 credit
Social Studies	3 credits
Fine Arts - Visual or Performing Arts	1 credit
Science	3 credits
Math	3 credits
Technology	1 credit
Health & Wellness	1 credit
Practical & Consumer Studies	1 credit
Individual Focus	6 credit

Graduation Requirements 2022	24 Credits
English	4 credits
Applied Comm./International Language	1 credit
Social Studies	3 credits
Fine Arts - Visual or Performing Arts	1 credit
Science	3 credits
Math	3 credits
Technology	5 credit
Personal & Financial Management	5 credit
Health & Wellness	1 credit
Practical & Consumer Studies.....	1 credit
Individual Focus.....	6 credit

KANSAS BOARD OF REGENTS QUALIFIED ADMISSIONS

The Kansas Board of Regents has established admissions requirements for all students who enter a Kansas Board of Regents university. The specific classes and requirements are listed in the Olathe District Schools Program Planning Guide.

Students who are planning to attend a Kansas Board of Regents university can access information online at <http://www.kansasregents.org>.

ATTENDANCE

Definition of Absence

Students are considered absent if they arrive 10 minutes after the tardy bell.

Philosophy

Olathe South strongly believes that regular attendance directly affects academic achievement. It is expected that each student will attend all classes every day.

The primary responsibility for attendance rests with the student and parent.

Parents should contact the student’s administrator if there are circumstances that prevent the student from attending school for an extended time.

Kansas Compulsory Attendance Statutes

Regular attendance is required of all pupils enrolled in elementary and secondary schools under Kansas compulsory attendance statutes (KSA 72-1113). It is a parental responsibility under Kansas statutes (KSA 72-1113) to require the regular school attendance “of any child who has reached the age of seven (7) years and is under the age of eighteen (18) years,” unless the child is exempted by statute.

Absence Reporting

If a student must miss classes, parents should call the school attendance office (780-7866) and advise the school in advance of the absence or by 9:00 a.m. on the day of the absence.

Parents should give the following information:

1. Caller Name
2. Relationship to student
3. A phone number where the caller can be reached
4. Student's name and grade
5. Date and hours missed
6. Reason for absence

Attendance Procedure

Students who arrive 10 minutes or more after the tardy bell are considered absent from class. Students arriving 10 minutes after the first hour tardy bell must sign in at the Attendance Office window.

1. The attendance office, located near the main entrance, is open from 7:30 a.m. to 3:30 p.m. Students are encouraged to handle attendance issues *before* school immediately after an absence to avoid missing class time.
2. Absences that have not been verified by 2:00 will appear as unexcused on Synergy attendance. The automated telephone call is generated to the homes of students with unverified absences in one or more periods.
3. The student is responsible for correcting outside of class time any attendance errors by contacting parents and/or teachers to verify the absence.
4. A student who becomes ill should report to the nurse's office with a pass from a teacher. If the student needs to go home, the student must check out through the nurse's office. The nurse will notify the parents or guardian and advise the attendance clerk of the student's departure from the building. **At no time should a student leave campus without signing out through the attendance office.**
5. **Contact with a parent, a parent designee, or a legal guardian must be made before a student will be released from school for ANY reason.**
6. Parents are encouraged to set up a Parent Vue account that allows them to monitor both attendance and grades online on a daily basis. Details are available at the district website www.olatheschools.org.

Students Leaving the Campus During the Day

Olathe District Schools has a closed campus policy. **Students are not allowed in the parking lot or outside the building between 8:00 a.m. and 3:00 p.m. without permission from the office.** As a district, there is a "no open lunch" policy. Students are not allowed to check out for lunch and the delivery of food from outside of school is discouraged. **The office does not send passes for students to pick up materials/food.**

Whenever possible, appointments should be scheduled outside the school day. However, when it is necessary for a student to leave campus during the school day, parents should call the Attendance Office which will deliver a pass to the

student. **[Parents should allow 30 minutes to process and deliver passes to students.]**

Students must come to the Attendance Office (780-7866) to sign-out. Students returning to school must sign-in and may be asked to provide verification of the appointment to the Attendance Office. **Any student who leaves the building/campus without permission will be considered unexcused.**

SPECIAL NOTE ABOUT SEMINAR: Parents are strongly encouraged to call before 1:00 p.m. to release their students during seminar.

Excused Absences

The state of Kansas delegates to the Board of Education the responsibility of determining reasons for excusable absences. As Board of Education designees, **building administrators will determine if an absence is excused or unexcused.**

According to the Board of Education policy, the following are recognized as excusable reasons for absences:

- Personal illness (A physician's note may be required for chronic or excessive absenteeism.)
- Serious illness or death of a member of the family or close friend
- Obligatory religious observances of the student's own faith
- Participation in a school-approved student activity
- Verified physician or dentist appointments
- Court appearance or court-ordered services
- Emergency situations requiring immediate action
- An absence which has been requested in writing and approved in advance by the building administration.

NOTE: Students who plan to be absent for such things as vacation, college visit, family emergencies, etc. or who will be absent during final exams should make arrangements through administration one week in advance if possible.

NOTE: Students in extracurricular activities like athletics and performing arts must be in attendance at least four class periods (two blocks) to participate after school.

NOTE: There are no school-approved "skip" days.

Unexcused Absences

According to School Board policy, an unexcused absence is one that has been classified as such by the building administration. An absence will be classified unexcused if it does not fit one of the Board's eight stated reasons for excusable absence or if the building attendance procedure is not followed by the student and the parent or legal guardian.

A student who is absent from class or school is considered unexcused if the parent has not reported the absence according to the procedures outlined above. An unexcused absence for one or more classes will result in disciplinary action and possible loss of credit for missed work.

Some examples of unexcused reasons may include: oversleeping, missing a ride to school, shopping, paying fines, running errands, studying at home, and leaving campus without permission.

ATTENDANCE CONSEQUENCES

The administration has the responsibility to determine appropriate consequences. Additionally, if a student is truant by state law, truancy reports will be filed with the district attorney.

The following serve as general guidelines:

- A. One **detention** for each individual class period missed.
- B. One **Thursday After-school Detention** or **2 Falcon 50 Detentions** when a student misses 2-3 classes.
- C. One day **ISS** if a student misses four or more periods of class or half the day.

Suspension

A student 17 years of age or younger may be subjected to disciplinary action for a reason of non-attendance. In accordance with board policy and procedures, building administration has the authority to establish building procedures that respond to students who are inexcusably absent. Building attendance and procedures are provided in student handbooks that are reviewed annually by the Board.

The student may request the information covered in his/her classes to keep up with the material covered during the suspension. NOTE: A teacher may request that the student come in outside of class time to collect this information.

Truancy

Truancy is defined as absence from a class or classes (a) without prior knowledge or approval of the parent or guardian and the attendance office or (b) without administrative approval. **The school principal or his representative may determine that the student with excessive absences without reasonable excuse is truant.** For students under the compulsory attendance law, which includes students 17 years and under, the following procedures will be followed:

- When truancy occurs the first time, the school officials will make an effort to get the pupil back in class immediately. School personnel will attempt to notify parents. **Whenever the student misses three (3) days in a row or five (5) days unexcused in one semester, a letter is sent to the parents notifying them that a truancy report will be filed with the District Attorney upon the next unexcused absence.**
- If the problem is not corrected, the District Attorney's office will be notified that the pupil is not attending the school regularly. The notification will include the following: pupil's full name, date of birth, parent name, parent's address, date or dates of truancy from school, and remarks.
- The District Attorney will notify parents that his office has been notified.

For students not under the compulsory attendance laws, the following will apply.

- In cases of truancy, parents will be notified of the occurrence and the disciplinary action taken.
- Subsequent truanies may involve a parent conference at school to determine expectations of improvement of the student's attendance.
- Repeated truanies will make the student subject to suspension or expulsion from school under the terms of Kansas Statutes.

Regular school attendance is the combined responsibility of parents, students, and school personnel. Unexcused absences may result in possible loss of credit for missed work.

AGE OF MAJORITY

On rare occasions, students who have reached the age of 18 will apply for Age of Majority status which transfers responsibility for attendance and grade information from the parent/guardian to the student. Applications are available in the main office.

Students with AOM status must still sign in and out at the attendance office and are responsible for calling the Attendance Office by 8:00 a.m. to excuse an absence.

Absences will be excused for only the 8 district-adopted excusable reasons. Oversleeping, missing a ride to school, shopping, paying fines, doing errands, going to lunch, and studying are NOT excusable reasons.

AOM students may not sign out for one period or less without prior administrative approval. AOM status will be closely scrutinized should poor grades and excessive absences result.

Excessive Absence Reporting

Attendance will be reported by letter to parents/guardians of students whenever they have accumulated ten and fifteen absences in any one class in a semester. Administrator/counselor teams meet regularly to discuss students with excessive absences.

Make-Up Work

Students are typically given a minimum of two days for an excused absence in order to make up work missed. After any absence, it is the responsibility of the student to make the initial contact with teachers to collect make-up work assignments and to schedule times for taking tests / quizzes missed. The student has full responsibility to make up all work missed within the time period set by the teacher.

Assignments may be requested for absences of two days or longer by contacting the attendance office at 780-7866. Students who are absent because they are involved in ***extracurricular activities*** should notify their teachers of an upcoming absence and make arrangements to receive all work that will be missed.

Teachers often give ***long-term assignments*** and set due dates several weeks away. If a student attends class up to the due date of a long-term assignment and has an excused absence on the date the assignment is due, the student is still expected to submit the assignment on the due date unless the student or parent has made special arrangements with the teacher in person or by telephone. The teacher may choose to deny credit or to allow only partial credit for a long-term assignment from a student whose absence was unexcused.

After ***repeated or prolonged absences***, a passing grade is extremely difficult. In periods of extended illness or injury, special arrangements will be made to enable the student to continue course work at home.

If an absence goes beyond five days, the student and teachers often work out special arrangements. Absences of ten days or more can be handled through an Extended Absence program if the school is notified promptly.

In the event of an unexcused absence, the teacher may choose to deny credit or to allow only partial credit for missed work. However, the student may request the information missed during the absence so that he/she may keep up with the material covered. The student may need to get make-up information before or after school.

Tardies

Teachers report each tardy electronically.

- Tardies are rarely excused. Five-minute passing periods allow ample opportunity for students to get to class on time.
- Tardies are not accumulated class by class. However, teachers will conference with students who have earned 3 tardies in a class and may involve the student and parents in problem solving if tardies are habitual.

Tardy Notification – Students and parents may be contacted of Tardy consequences through an electronic student management system called Student Conductor

Tardy Table – for an admit to class (Hour1)

- Students arriving late to 1st will report directly to class within the first 7 minutes. If after 7 minutes the students will report to the attendance office and follow procedures that are in place.

Tardy Table – for an admit to class (Hours 2– 7)

- For **Tardy #1-5**, the student is given an Admit to Class. Teachers have been instructed not to allow students into class late without an admit from the Tardy Table.
- For **Tardy #6 - 9**, the student will be assigned a Falcon 50 detention or am/pm detention for each tardy. Student may also be put on an attendance contract
- For Tardy #10-14, the student will be assigned a **Thursday After School Detention (ThAD)**. Failure to serve a ThAD will typically result in a one day OSS (Stride Information given to parents).
- For Tardy #15, the student will be assigned OSS (Stride Information given to parents)

**Failure to serve any detention on time will result in further administrative action.*

General Information

Academic Seminar: At Olathe South, we view seminar as an opportunity to further enhance classroom instruction and learning. Students and teachers are expected to maintain an academic, quiet environment during seminar. Activities might include completion of homework, make-up work, quizzes, labs, projects; tutoring; individual work with a teacher; opportunity to learn new skills; use of the library, use of academic labs.

Other appropriate seminar activities include guest lectures, academic/ athletic signings, all-school assemblies, StuCo meetings, Kansas assessment tutorials, support groups, club meetings, and Seminar ISS.

Any activity that is generally inappropriate in a class would not be acceptable in seminar. **Cellphone use, food and drink are privileges reserved for Honor Pass students in the commons.**

Expectations

1. Attendance is mandatory.

2. Students will

- bring reading and/or study materials to seminar.
- have some opportunity for movement during the seminar period. (In most cases, students are expected to get prior permission to see a teacher before seminar begins. Those who do not comply with seminar rules may lose the privilege to leave their assigned seminar.)
- carry a properly-completed and signed seminar card. Seminar cards are to be signed by both requesting and sending seminar teachers.
- move directly from one location to another without loitering.
- make productive use of time.
- respect the rights of their peers to use seminar as studying and learning time.
- sign in and out of each location.
- return to the seminar classroom before the end of the seminar.

3. Seminar room teachers will

- take attendance
- process passes and maintain a sign-in/out log so that students can be located
- monitor students who remain in the seminar room
- assist students who need tutoring.

SPECIAL NOTE: Parents are strongly encouraged to call before 1:30 p.m. to release students during seminar. It is almost certain that messages received AFTER 1:30 will result in delayed delivery.

Honor Pass

Juniors and seniors achieve Honor Pass status when they (1) earn all A's and B's on quarter grade cards, with one C in a college-credit class allowable and (2) have a good discipline record with no record of detentions, Thursday After-School Detentions, ISS, or OSS the previous quarter.

Honor Pass students may remain in their seminar rooms, visit their teachers' rooms with prior approval, come to the commons and/or other designated areas where they can study alone or with others, listen to music on headphones, use cellphones, and purchase and consume snacks and drinks. Honor Pass students may not leave the building for any reason without office approval. They may not disturb/disrupt other seminar classrooms/students.

Faculty At the website www.olathesouth.net, the Staff link provides a complete list of faculty members as well as links to their websites. In addition to their daily planning period, teachers are available during Session A or B of the Falcon 50, as well as from 7:30 to 7:55 in the morning and from 3:00 to 3:30 in the afternoon.

Final exams are administered at the end of each semester. The final exam schedule is determined by the school district at least one year in advance. Go to the school district website for specific dates:

<http://www.olatheschools.com/aboutus/calendars/district-calendars> Those who are absent on exam days will be expected to take those finals upon their return to school. **Taking final exams in advance of the scheduled dates requires special permission by administration.**

Food service is provided for students and staff.

- **Breakfast** is available for \$1.60 in the cafeteria from 7:10 to 7:50 a.m.
Adults: \$2.15
- **Lunch** is served daily at school. The 'A' lunch costs \$2.80, or a la cart items are available. Milk purchased separately is \$.50. **NOTE:** Those who buy a second 'A' lunch on the same day will pay the full adult price for the lunch \$3.65.
- The automated computer system requires ALL students to enter their student ID number on a special keypad.
- Olathe South and all the Olathe District high schools have a **closed lunch**. Students are expected to eat on campus. Students may bring lunches from home, but they may not eat off campus or order take-out food to be delivered to the school for lunch.

Health Services:

The **school nurse** is on duty every day from 7:30 a.m. to 3:30 p.m. to cover emergencies, illness, and other routine health matters.

Students desiring to see the nurse should first get permission from their teachers who will sign their planners. All students will sign in and out of the nurse's office, with arrival and departure times. If it is necessary for students to leave the building, the nurse will provide a "Permit to Leave Building" slip to the student. Students who have chronic illnesses or who are absent from school for extended periods of time should notify the school nurse.

For safety purposes, students who are ill should never report to and remain in a bathroom alone.

The **medication policy** at the high school is slightly different from the elementary and middle school policy and encourages increased responsibility.

- **All prescribed medications must be brought to the school nurse's attention.**
- **Medications: The student should carry only what is needed for that day in the original container. The container should be clearly marked.**
- At no time should a student give medication to another student. **In addition to filing a police report, school officials will assign Out-of-School Suspension and likely recommendation for Long-Term Suspension/Expulsion for selling or distributing prescription medications.**
- Controlled substances (narcotics, anti-depressants, stimulants) require a doctor's note and parent's signature and will be dispensed from the health room under the supervision of the school nurse.

- Inhalers and emergency allergy medications may be carried and self-administered by the student with physician and parental signature.
- Over-the-counter medications (Tylenol®, ibuprofen, cough drops, etc.) may be carried and self-administered by the student. A limited supply of over-the-counter medications is available in the health room upon parent permission.

Hallway pass policy: All students are issued this student handbook. *Students are expected to keep with them at all times.* The handbook is also used as a hallway pass. The “origin” teacher will sign the student handbook indicating destination and time. The “destination” teacher notes the time of arrival and departure and provides a signature.

Identification Cards: **Students are expected to carry an OSHS photo ID card when on campus.** It serves as an activity pass (with \$40 payment), bus ticket, and permission to leave campus for other classes. If lost or stolen, please report to the Attendance Office for a replacement. (Replacement cost is \$5.00.)

Insurance: A supplementary insurance policy is provided to all students. In case of injury or cause for claim, an incident report must be **completed as soon as possible.**

Lockers: Students who request a hall locker are expected to keep their lockers locked at all times. Students should not reveal their locker combinations to any other student. The school does not assume responsibility for items stolen from lockers or lost. Lockers are intended for storage of clothing and school supplies, not for purses or items that are extremely valuable or inappropriate for the school setting as determined by the Olathe South administration. Students must use only their assigned locker. Lockers are school property, and the administration reserves the right to inspect lockers at any time deemed necessary. Personal locks will be removed from lockers. Students should report to the office any locker not working properly.

Lost Items: Ultimately, the student is the best defense against theft. Students are encouraged to leave valuable items at home. Otherwise, students should keep valuables such as cellphones, IPODs, calculators, etc., on their person. Olathe South is not responsible for nor will students be compensated for items lost or stolen. Lost and Found is located at the receptionist’s desk in the main office.

Students are encouraged to report missing items and suspected thefts to their administrator as soon as possible especially if there is a possible suspect on the premises. Students will complete a Missing Property Incident Report.

Media Center hours are from 7:30 a.m. to 3:30 p.m. Monday through Friday. Students must have passes from their teachers to use the library during the school day and must obtain special passes for seminar. Over 21 Internet stations with many online reference databases are available for student research. Students must present their I.D. cards to check out material from the media center.

Parking

1. Students must register their cars and pay a \$30.00 parking permit fee in the main office.
2. Consistent with state law, parking permits will not be issued to freshmen.
3. The parking permit is not transferrable and must be used by the student to whom it was issued and only for properly registered family-owned vehicles.
4. Students who purchase parking permits will have reserved parking spaces. **Students must park in their assigned parking spot.** In addition, no student should park in handicap spaces, visitor spaces, fire lanes, median strips, grassy areas and exits and entrances, and the Indian Trail parking lots.
5. Loitering and speeding in the parking lots are prohibited.
6. Parking offenses will carry consequences **such as \$10 fines, detentions, and loss of parking privileges.**

School calendar: School events are available online at the calendar link on the Olathe South website www.olathesouth.net. Deadlines, like final day for schedule changes, may also appear on the calendar.

Telephones are available in the office for student use in emergencies. Cell phones may be used before and after school or between classes in the commons. **Cell phone use in the classroom is typically not allowed. Students are expected to turn off and put away cell phones before entering the classroom.** Neither teachers nor students will be called from the classroom for telephone calls except in emergencies.

Visitors (relatives or friends) during the school day are generally not permitted in any Olathe district high school.

Student Conduct

The Olathe District Schools publishes a **Code of Student Conduct** that is available to all students and parents via the student page of the Olathe School District website at www.olatheschools.com. Students receive a copy during the first week of school, and booklets are available in the main office.

SCHOOL DISCIPLINE

School officials must protect the learning rights of the student body. The general strategy is for students to self-manage their conduct. However, on the occasion that a student is unable or chooses to ignore the basic guidelines for a successful school experience, school officials are positioned to respond accordingly.

Basic guidelines are outlined in this document as well as the **Code of Student Conduct**. Again, Olathe South students shall comply with the regulations and expectations of the school, pursue the required course of study, and respect teachers' authority. When any of these basic rules are broken, the student should expect an administrative response.

GENERAL EXPECTATIONS

Students at Olathe South are expected:

- to be diligent in pursuit of academic work
- to be respectful toward teachers, fellow students, and public property
- to be regular and punctual in attendance to all classes
- to carry their student planner at all times. Teachers will use the planner as hall passes; students who do not have their planners with them will not be allowed to leave class for any reason, other than an emergency or administrative request. Replacement planners can be purchased in the main office for \$5.00.
- to be obedient to the directions and authority of school staff and other school authorities. Students are under the authority of ANY teacher or staff member of the Olathe public schools at ANY time they are on ANY school ground or at ANY school function not on school grounds
- to dress appropriately according to the school apparel policy.

NOTE: Whenever a dress code violation occurs, staff members have been encouraged to take any or all of the following actions:

- ask the student to correct his/her dress before attending class or school activities.
- provide appropriate clothing for student to wear.
- call the parent.
- submit a discipline referral to the administration.
- to keep cell phones, cameras, and camera cell phones off and out of sight during class time.

NOTE: When a cell phone/camera use violation occurs, staff members have been encouraged to take any or all of the following actions:

- conference with student.
- call the parent.
- confiscate the cell phone and allow the student to retrieve it at the end of the hour or from the main office at the end of the day.
- assign a detention.
- submit a discipline referral to the administration.

Students at Olathe South are expected to AVOID the following:

- leaving school grounds during school when not under supervision of a teacher, coach, or administrator
- creating disruptions such as yelling, whistling, and excessive horseplay in the building
- wearing hats and headgear or coats in the building from 8:00 to 3:00 p.m. (The simplest rule is to leave them in lockers during the day.)
- using electronic devices with headsets or earphones during class time

NOTE: When an electronic device use violation occurs, staff members have been encouraged to take any or all of the following actions:

- Conference with student.
- Call the parent.
- Confiscate the device and allow the student to retrieve it at the end of the hour or from the main office at the end of the day.
- Assign a detention.

- Submit a discipline referral to the administration.
- playing games that involve chance, **gambling, betting**, or wagering
- exhibiting **public displays of affection**
- infringing upon or becoming a **nuisance to others** by such acts as blocking corridors or doors, running in the hallways, and disturbing classes, assemblies, or any other school-sponsored activity
- possessing or using **cigarettes (including electronic cigarettes) or other tobacco products** on school grounds or at any school event
- possessing, using, consuming, selling, or distributing **alcohol or restricted drugs** on school premises (This includes any evidence of being under the influence of such substances. This applies during the school day as well as during school activities before or after school hours.) **NOTE: Violation will result in Out-of-School Suspension and possibly recommendation for long-term suspension/expulsion in addition to the filing of a police report.**
- **gross misconduct**, including but not limited to the following:
 - striking, assaulting, or threatening to assault a staff member or peer
 - willful destruction of school property
 - writing or using obscene or profane language
 - use, possession, or display of dangerous weapons, including but not limited to firearms, dangerous knives, and chains
 - stealing money or other items belonging to the school or individuals within the school.
- **willful violations** of any published regulation for student conduct adopted or approved by the Board.

DISCIPLINARY CONSEQUENCES

Falcon 50 Detention in room 202 during Falcon 50 time will be assigned when students have failed to follow Falcon 50 procedures.

A.M./P.M. Detentions can be served before and after school every school day from 7:00 to 7:50 a.m. in Room 705 and from 3:10 to 4:00 p.m. in the ISS Room 1101.

Students are typically given three days to serve detentions. Students who do not serve their detentions within that time will be assigned Seminar ISS.

Thursday After-School Detention (ThAD) begins promptly at 3:10 p.m. and ends at 6:00 p.m. in Room 1101. Those who miss an assigned ThAD without notifying the office in advance are automatically referred to their assistant principal and typically assigned two days of In-School Suspension.

Suspensions and Expulsions

Students are given a Code of Student Conduct booklet and are advised of school rules at the beginning of the school year. When the rules are broken, the student may be assigned in-school or out-of-school suspension. The administration may also recommend to the Board of Education a longer separation from school for more serious Class 3 and Class 4 offenses.

In-School Suspension

In-School Suspension (ISS) is an alternative to out-of-school suspension and will be assigned at the discretion of the administrator.

Students will be required to be productively involved during their ISS assignment. Teachers typically provide assignments that can be completed in ISS.

A student who refuses to cooperate with the guidelines and policies or who continues to be a disruptive force in the ISS program will be referred to an assistant principal and may be sent home on OSS.

The following rules must be observed while in ISS:

- The student must report to the main office at the beginning of the day.
- The student is expected to work quietly with no access to cellphones or electronics.
- Any request to leave ISS for an extended time must be approved by an administrator.
- Any student who has been placed in ISS for an extended time may not participate in any extracurricular activity or athletics nor be present on any district property at any time until the ISS placement has been served.

Out-of-School Suspension

Out-of-School Suspension (OSS) of not more than ten days is assigned at the discretion of the school administrator.

An OSS is a likely consequence for those behaviors considered most detrimental to the educational process or for those unacceptable behaviors a student chooses to repeat. The student who has been placed on an out-of-school suspension may not participate in any extracurricular activity or athletics, nor be present on any district property school grounds at any time day or night during the suspension.

The student may resume participation only after he has returned to classes.

The Olathe South handbook was prepared by the Olathe South administrative team.

NOTICE OF NON-DISCRIMINATION:

The Olathe District Schools prohibit discrimination on the basis of race, color, national origin, sex, age, or disability in admissions, access, treatment or employment, in its programs and activities as required by: Title IX of the Education Amendments of 1972, Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act (ADA), the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973. Inquiries regarding compliance with applicable civil rights statutes related to ethnicity, gender, the ADA or age discrimination may be directed to Staff Counsel, 14160 Black Bob Road, Olathe, Kansas 66063 - 2000, phone 913-780-7000. All inquiries regarding compliance with applicable statutes regarding Section 504 of the Rehabilitation Act and the Individuals with Disabilities Education Act and the Americans with Disabilities Act may be directed to the Executive Director of Special Services, 14090 Black Bob Rd. Olathe, KS 66062, phone 913-780-8221. Interested persons including those with impaired vision or hearing, can also obtain information as to the existence and location of services, activities and facilities that are accessible to and usable by disabled persons by calling the Executive Director of Special Services. (7/09)

NOTE: A digital copy of this student handbook is provided online at **www.olathesouth.net**.

